



## Terms and conditions.

a. The Supplier shall provide products and/or services in accordance with all requirements specified in this Purchase Order, including but not limited to applicable specifications, identification of relevant technical data, drawings, process requirements, work instructions, quality requirements, and delivery conditions.

- Acknowledgement Receipt is 24hrs after receiving purchase order, it should be by e-mail to the buyer authorizing it, with confirmation of p/n, quantity, price, manufacturer and delivery date.
- Supplier must reference the P.O. number, P/N, Qty., UM, lot #, and manufacturer name in packing list and certificate of compliance.
- Supplier must reference the P.O. number, P/N, Qty., UM, Unit price, packing list (Shipment#) and tracking# on invoices.
- All material submitted to PARPRO should be complied with DFAR252.225-7008, (Restriction of specialty metal 252.225-7009) Metals need to comply with the specialty metal clause; Failure to comply with DFARS has resulted in a government investigation.
- For items manufactured in Trade Agreement Mexico and USA territories must provide certificate of origin (US Customs form No. 434 (121793) or suppliers certificate of origin with P.O. number, P/N, HTS number and country of origin.

b. The approval of:

1. Products and services.

- Supplier must notify buyer of any price increase, extra charge or manufacturer discrepancy before P.O. acknowledgement.
- Supplier shall ensure that all processes, materials, and equipment used to fulfill this P.O. comply with the specified requirements.
- Inbound freight/expedite fee must be authorized by the buyer.
- The Supplier shall not implement changes to processes, materials, designs, suppliers, or manufacturing locations without prior written approval from the Buyer when such changes may affect product conformity.
- The buyer is the only person authorized to request and authorize the supplier any changes on P.O.
- Suppliers shall hold all information received from PARPRO in confidence and no third-party request for information shall be authorized unless approved in writing by PARPRO.

## 2. Methods, processes, and equipment:

- Suppliers must maintain correct identification and revision status for technical data.
- PARPRO has the authority to review or request manufacturing records from your company or third party.
- Suppliers must perform all specified tests and inspections and use statistical techniques as defined.

## 3. the release of products and services:

- Supplier/Distributor must provide C. of C. from manufacturer.
- Supplier/Distributor must provide Certificate of origin.
- Shipments over \$5,000 please request cargo insurance with the shipping company.
- Shipments from China or Asian Suppliers: For all materials coming from China or any Asian supplier, the supplier must review the shipping method indicated in the PO and confirm whether the shipment should move in -bond or not before shipping.
- Commercial invoice must be sent to [apinvoiced@parpro.com](mailto:apinvoiced@parpro.com) & [apinvoiced@parpro.com](mailto:apinvoiced@parpro.com).

c. Where applicable, the Supplier shall use personnel who are competent, qualified, and trained for the activities performed.

d. The supplier must flow down to external providers' applicable requirements including customer requirements.

e. Control and monitoring of the external providers' performance to be applied by the organization; Suppliers must provide test specimens or samples when requested.

f. PARPRO personnel, its customers, and regulatory authorities have the right to verify and validate and have access to supplier procedures and documented information related to supplied material by email or at their facility.

g. Suppliers must maintain correct identification and revision status for technical data.

h. Suppliers must comply with special requirements, critical items, or key characteristics that buyers advise when placing the purchase order.

i. The supplier must test, inspect, and make production process verification of all materials in this purchase order.

j. The supplier must use statistical techniques for product acceptance and related instructions for acceptance by PARPRO.

k. Supplier must have and adhere to their quality management system:

- Suppliers must use customer-designated or approved external providers, including process sources.
- Must notify PARPRO of nonconforming processes, products, or services and obtain approval for their disposition.

- If suspect counterfeit parts are furnished and found on any of good's delivered against this PO, such items will be impounded by PARPRO. The supplier shall promptly replace suspect counterfeit parts with acceptable parts to PARPRO. The supplier shall be liable for all costs relating to the removal and replacement of mentioned parts, including without limitation to PARPRO external and internal cost of removing such counterfeit parts, as well as reinserting replacement parts and of any testing necessitated by reinstallation of the supplier goods once counterfeit parts have been exchanged. The supplier shall be fully liable for all costs, even if such a cost might be considered indirect, special, or consequential damages. The supplier should be applying the document SAE AS5553.
- Must notify PARPRO of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain the PARPRO's approval.
- Provide test specimens for design approval, inspection/verification, investigation, or auditing.
- Maintain traceability records created by suppliers to ship and manufacture the product/material requested for a minimum of 10 years.

l. PARPRO personnel, customers and regulatory authorities have the right and should be allowed, when required, to get access to all suppliers' premises, including external ones involved in the order and to all applicable records.

m. The Supplier shall ensure that employees and external providers working on its behalf are competent and trained in accordance with the requirements of AS9100, where applicable. Being aware of their contribution to product or service conformity, their contribution to product safety and the importance of ethical behavior.